Lam Tai Fai College
2025-2026
Report on Use of Capacity Enhancement Grant

Task / Action	Teacher-in-charge	Evaluation & Suggestions	Income & Expenditure
To recruit 3 associate teachers to support English Language, Mathematics, STEM KLAs so that teachers can be relieved from some of their duties and focus more on their teaching so as to enhance student learning	KLA Conveners: • Mr Chan Chun Hei • Mr Yeung Po Tung • Mr Wong Wai	• The three associate teachers mainly provided clerical and secretarial support to the teachers in the 3 KLAs. They also helped with the preparation of teaching materials, lesson substitution, invigilation, secretarial and clerical support. • The English Language, Mathematics and STEM associate teachers also helped with teaching normal classes and tutorial classes. • 100% of the teachers in 3 KLAs agreed or strongly agreed that the associate teachers could help reduce some of their duties while 100% agreed or strongly agreed that with the help of the associate teachers, they had more time to concentrate on their teaching. • 100% of them agreed or strongly agreed that the posts of associate teachers should be retained.	Income (CEG): HK$628,506.00 Expenditure (Salaries & MPF of AT): HK$814,262.62 *Difference: -HK$185,756.62 * HK$185,756.62 to be borne by school