Lam Tai Fai College
2024-2027
English Language KLA
Report for the Use of One-off Grant for Promotion of Self-directed Language Learning (English Language)

With reference to Education Bureau Circular Memorandum No. 210/2024, the Education Bureau has issued a one-off grant for the Promotion of Self-directed Language Learning (English Language) in the amount of HK$200,000 for the following purposes:

(i) procuring and/or subscribing to resources for promoting self-directed language learning and/or enriching the language learning environment, thereby enhancing students' English learning experiences;
(ii) hiring English-speaking and/or Putonghua-speaking instructors or non-teaching supporting staff outside the permanent staff establishment in support of students' language learning and/or organising English activities which enrich the language learning environment, and promote self-directed language learning; and
(iii) purchasing services related to learning and teaching from individuals/professional organisations with relevant expertise in developing school-based resources to support self-directed English learning, and/or organising English activities to enrich the language learning environment.

The English Language KLA proposes to utilize the one-off grant in the following areas over three academic years (2024–2025, 2025–2026, and 2026–2027):
(Programme Leaders: Mr Chan Chun Hei Alex, Ms Ng Ming Yin Erika)

Item	Usage	Success Criteria & Method of Evaluation	2024-2025 (from 2025 January)	2025-2026	2026-2027
i) Procuring and/or subscribing to learning resources -					
1	Teachers' Reference Books	Successful Criteria • At least 70% of reinforcement/enhancement session materials explicitly adapt content/strategies from the newly purchased reference books Method of Evaluation • Maintain a shared folder where all reinforcement/enhancement materials are uploaded • Conduct teachers' survey	/	$864	
2	SCMP Teachers account subscription	Successful Criteria • Each form receives at least 2 new/current-affairs reading exercises per term Method of Evaluation • Exercise book inspection • Students' daily marks record for new journal assignments	/	$6,160	

Item	Usage	Success Criteria & Method of Evaluation	2024-2025 (from 2025 January)	2025-2026	2026-2027
3	stationery to support teaching, learning and student activities e.g. Cue Cards, glue, tape, markers, files etc.	Successful Criteria • 100% of planned activities that require materials proceed without delay due to shortages • ⩾80% of teachers rate the materials as helpful Method of Evaluation • Collect photos or brief videos of activities • Conduct teachers' survey	/	$836.63	
4	Prizes / Gifts / Awards for English activities		/	$580.72	
ii) Hiring English-speaking instructors or non-teaching supporting staff outside the permanent staff establishment					
5	English Co-curricular / Cross-curricular activities: Tutor fees for Student Helpers from the Hong Kong Polythetic University	Successful Criteria • Increase in total student participation in English co-/cross-curricular activities Method of Evaluation • Collect photos or brief videos of activities • Conduct teachers' survey	/	$6,005.65	
iii) Purchasing services related to learning and teaching					
6	Service provider for drama / musical practices	Successful Criteria • Drama Team and Public Speaking Club hold regular meeting sessions • Increase in number of students participating in external competitions • Drama Team conducts Annual Musical Performance • ≥85% average attendance for activities held Method of Evaluation • Collect photos or brief videos of activities • Conduct Student/teacher satisfaction surveys • External competitions' results	/	$150,050	
7	Public speaking club meeting sessions		/	$18,500	
8	Writing Enhancement Programme for S6 Students		/	$5,560	
9	Creative Writing Worksop for S1 Students (Post-examination Activities)		/	$5,700	
10	Purchasing students' HKDSE examination scripts	Successful Criteria • 100% S6 teachers covered the sample scripts purchased in regular lesson Method of Evaluation • Lesson observation • Review of learning materials developed based on the sample scripts purchased	/	$2,844	

Item	Usage	Success Criteria & Method of Evaluation	2024-2025 (from 2025 January)	2025-2026	2026-2027
iv) Others					
11	Transportation costs for the Organization of English related activities	Successful Criteria	/	$1,400	
12	Miscellaneous Fees for the Organization of 2025 Australia Exchange Tour	• Increase in total student participation in English co-/cross-curricular activities Method of Evaluation • Collect photos or brief videos of activities • Conduct teachers' survey	/	/	
		Total for each academic year:	/	$198,501	
		Total:			